

Individual Career Transition Coaching 3 Month Exploration Program

It is a pleasure of Burke and Associates to surround people with superior service as they begin to explore options. This may include when an individual exits an organization due to an organizations need to restructure their people needs; it may be that a person within an organization is exploring another role and responsibility; it may be that they are choosing to question work or other options. Fortunately, one-on-one Career Transition Coaching has proved to be a powerful tool to accelerate an individual's interests and help them manage their next career or work opportunities. This program is a customized transition program tailored for the individual and we bring to the organization sponsoring an individual over 15 years of specific career coaching methods, which we know work! This program is highly customized, and it can:

- Create a safety net for people who are in critical assignments with intense time, budget, and performance expectations.
- Focus, support, and help an individual understand those attributes, business knowledge and skills they bring to a career or work environment.
- Address issues of emotional intelligence and interpersonal behaviors that may need to be enhanced to further an individual's career.
- Assist individuals in evaluating their work / career goals and develop a strategy to help them explore options effectively.
- Provide people with a confidential source who they can depend upon to have their interests at heart. Providing objective overview of transferable interests.
- Prepare the person in transition with exacting information and feedback.
- Help people craft an effective resume or enhance an existing resume; prepare the individual for interviews; assess skills; and create a network / marketing strategy.

Individual Career Coaching is a results-driven process, and a highly customized process led by Pat Burke, the Executive Vice President of Burke and Associates. She effectively tailors the program to the individuals need and focus. This effectively enables people to know their interests are being heard; that their interests are important; that they have a reputable coach who will walk with them in a time that can be fraught with conflicting feelings. She helps people / contributors turn workplace competence into bench strength that others, including themselves, recognize.

Organizations and the individual must confront new statistics in an ever changing economic time. **We stay relevant** to what is happening in the market places; we understand the time frames associated with Career Exploration is extending. We surround our clients with an exemplary "frame", which will help! We look forward to the further discussion around this subject.